

Student Affairs | Disability Resource Center

www.salisbury.edu/students



SU-Audio Recording Agreement

According to 844.4 Section of 504 of the Rehabilitation Act of 1973 P.L. 93-112, amended P.L. 93-516, institutions of higher education must provide auxiliary aids and services to students with documented disabilities and not deny equal access to the institution's programs, courses, and activities. For a variety of reasons, some students are not able to take adequate notes during class. Audio recorders are a legitimate auxiliary aid to supplement or substitute note taking for some students with disabilities. Students with disabilities who are unable to take or read notes have the right to audio record class lectures for their **personal study only**.

Do's

- ☒ Provide faculty a copy of the approved memorandum of accommodations for the current academic year.
- ☒ Discuss the implementation of the recording accommodation with faculty.
- ☒ Recordings should refer only to content required for evaluation.

Dont's (without prior consent from faculty member)

- ☒ Do not share recording with others or profit financially from the contents.
- ☒ Do not publish or quote the content of audio-recording.
- ☒ Do not record classes or portions of classes which involve personal discussion and self-disclosure (not evaluated).

Classes that involve self-disclosure for students:

In some cases, instructors may object to the use of an audio-recording device in class (or portions of the class) that involve personal discussion and self-disclosure by students, fearing that audio recorders will inhibit free exchange of information and potentially violate a students' right to privacy. As an alternative in such cases, the accommodated student may need to be provided copies of the notes made by a designated note taker (identified by faculty/staff).

If you are concerned about the implementation of this accommodation in any course; please contact DRC staff at (410) 543-6087.