

## Faculty Senate Minutes

November 26, 2024

The regular business meeting of the Faculty Senate was held on Tuesday, November 26, 2024 at 3:30 pm in Henson Science Hall 103. The Senate President was in the chair and the Secretary was present. The minutes of the November 12 and November 19, 2024 meetings were approved as written.

Chief of Staff Eli Modlin made announcements on behalf of President Lyn Lepre.

The Senate President made announcements.

After amendment and debate, the MOTION on Ad Hoc Committee Report on Student Evaluations was not voted on due to running out of time. It becomes Unfinished Business and will be taken up at the next meeting.

The Faculty Senate recommends that the members of each department and/or school discuss the [attached report from the Ad Hoc Committee on the Use of Student Evaluations of Teaching in Faculty Evaluations](#) and make any desired revisions to the department and/or school's tenure and promotion guidelines. The Faculty Senate also recommends that item 7 in both Appendix C and Appendix D of the Faculty Handbook be changed to (new language in red), effective July 1, 2025:

Supporting Evidence of Effective Teaching: The evidence might come in many forms but must at least include ~~a) Some course materials developed by the applicant~~ **and any materials required by the relevant department and/or academic program.**, ~~b) Clear and understandable summaries and analyses of student evaluations for the last three years,~~ and ~~c) Actual student evaluations, in the students' own handwriting if available, for the previous teaching semester. (If original student evaluations are not available for open ended evaluation questions, an explanation should be provided.)~~ A brief description of the evaluation process when it occurred, under what circumstances, etc. would also be helpful.

MOTION to call the question on both the amendment and motion NOT PASS.

MOTION to extend the meeting by 10 minutes PASSED.

MOTION to call the question on the amendment PASSED.

Meeting adjourned at 5:10pm.

Erin Weber, Secretary  
Written 11/26/24

Approved December 10, 2024