#### **Start Here**

Are you a Salisbury University faculty, staff or student and plan to conduct a research project/activity?

# YES

Answer the questions below to determine if your project meets the definition of Research.

# **YES**

Are you planning a **systematic investigation** to develop or contribute to generalizable knowledge? (This includes testing, evaluation, exploring, surveying, or collecting existing data.)

### YES

Are you planning to **disseminate the findings** of this project? (This includes presentations, meetings, conferences, etc.) Please note: Research that is part of a student class project and will not be presented outside of the classroom does not constitute as research. Quality assessments will not need to go through IRB if there is no plan to disseminate the knowledge outside of the organization in which the assessment is being conducted.)

#### YES

Are Human Subjects Involved?

- Interaction with human subjects through surveys (even electronic or anonymous), interviews, interventions, etc.
- Is identifiable private information involved? (This includes assessing for behaviors, cognitions, learning, uses of existing data/records.) Please note: If data is from public source (magazines, newspapers, published journal articles) you do not need IRB approval.)

# **Projects Requiring SU IRB Approval**

No

If you are a researcher from another institution or agency, but interested in surveying SU faculty, staff, or students, please contact the Office of Graduate Studies and Research at 410-677-0047.

You do NOT need Salisbury University IRB approval.

<u>Please note:</u> We realize that some research may not fit specifically into these questions. We recommend SU researchers reach out to the IRB if they are not sure whether their project requires IRB approval. Many journals and conferences are now requiring IRB review before accepting any manuscripts or submissions for publications.

No

No

No

YES

Yes, SU IRB approval is needed before conducting any research activities involving human subjects.