

Request to Transfer Graduate Programs

The graduate student should indicate this request by completing section I and giving it to the current Graduate Program Director (GPD). The current GPD should complete section II and send the signed form together with other pertinent information to the GPD of proposed program. The receiving GPD will complete section III and forward the form to the Dean of the Graduate School for approval, distribution, and retention. The receiving GPD is responsible for obtaining separate approval, if required, from review committee. All original application materials can be provided by the Graduate School.

Students wishing to transfer from non-degree status to a degree-granting program do not use this form. Those students must be formally admitted to Salisbury University and should contact the Graduate School for more information.

I. Student Information:

Student Name: _____

Last

First

SU ID#

Current Program: _____ Current School: _____

Proposed Program: _____ Proposed School: _____

New Degree Sought: _____ Effective Term: _____ Year: _____

Have you ever been charged with or subject to disciplinary action for scholastic or other type of misconduct at any educational institution (including Salisbury University)? _____ YES _____ NO

Have you ever been charged with a violation of the law which resulted in probation, community service, a jail sentence, or the revocation or suspension of your driver's license? _____ YES _____ NO

If yes to either of the above questions, please attach an explanation.

Your signature provides permission to share all original application materials with the Program Director and Review Committee for the proposed program. Additional materials may be requested at the discretion of the proposed program.

Student's Signature: _____ Date: _____

II. Current Program/Certificate Information:

This student is (was) enrolled and has made _____ Satisfactory _____ Unsatisfactory progress toward a degree in the Program: _____

Comments: _____

Present GPD's Signature: _____ Date: _____

III. Proposed Program/ Certificate Information:

___ Transfer Denied. The student is not accepted in the Program

___ Transfer Approved. The student is accepted in the Program on a _____ Full _____ Provisional status in the Program of:

Receiving GPD's Signature: _____ Date: _____

Dean of the Graduate School: _____ Date: _____