

From: [Karen Olmstead](#)
To: [Karen Olmstead](#)
Subject: Academic Affairs First Monday Email for October, 2022
Date: Monday, October 3, 2022 5:12:04 PM
Attachments: [Faculty and Staff Quick Guide to Mental Health Resources.pdf](#)

Greetings: October is Advising! Many thanks for the time you will be spending with students as they consider their goals for the future. If a student indicates that they need more support, a great resource is [SU Cares](#). This webpage includes a link to request assistance for a student (upper left corner) as well as a comprehensive list of campus resources (scroll toward the bottom of the webpage). Other resources that may be helpful to you are this handy one-sheet for Communicating Student Concerns (see attached) and the email sent by Melissa Boog today regarding how to request support for students.

October, 2022 also marks the official launch of our [Center for the Advancement of Faculty Excellence \(CAFE\)](#) which centralizes support for the many areas of faculty activity including teaching and pedagogy, research and scholarship, professional development, and personal wellness. Since announcing these efforts last year at the Faculty Development Day, Jessica Clark (Assistant Provost for Faculty Success) has met with multiple groups and offices across campus to determine what resources exist and what needs are currently unmet. Taken together with feedback from the 2021 Faculty Needs Survey and with a great deal of collaboration with Melissa Thomas and her amazing team in ID&D, initiatives are being designed to enhance our academic culture and to best support faculty excellence. As the Center continues to develop, I hope that you will share ideas, innovations, and recommendations either through the [suggestion link](#), by reaching out to Jessica Clark jkclark@salisbury.edu, or by emailing CAFE@salisbury.edu.

Other Good News to Share

- On Friday, the Henson School celebrated the grand opening of the **SU Robotics Lab** located at 1312 S. Salisbury, just south of campus. This space is a terrific resource for teaching, research and outreach. Congratulations to Giulia Franchi (Computer Science), Andrea Presotto (Geography & Geosciences), and their colleagues in the Henson School on this tremendous facility.
- Congratulations to our **2022 Open Pedagogy Faculty Fellows**: Jennifer Cox (Communication), Kosta Kyriacopoulos (Early & Elementary Education), John Murphy (Economics & Finance), Brandye Nobiling (Public Health), Jennifer Nyland (Biological Sciences), Yuki Okubo (Psychology), Michele Schlehofer (Psychology), and Chuck Wight (Chemistry). Chosen because of their experience with and commitment to the use of open educational resources and open pedagogy (OER/OP), this impressive group will be a part of a campus-wide initiative to examine and expand the use of OER/OP at SU in an effort to increase educational equity, access and, instructional agency.
- SU's Perdue School of Business has been named the recipient of the sixth annual **WRDS-SSRN Innovation Award** for the North American region. As a part of the Wharton School of the University of Pennsylvania, WRDS enables comprehensive thought leadership, democratizing data access, and giving global users the power to analyze complex information through curated research and analytics tools. The award recognizes one rising business school each year from North America, Europe and Asia Pacific regions. Congratulations Perdue School colleagues!
- SU had another big year with 11 students winning [Millennium Fellowships](#) for 2022; especially impressive in that they were selected from 30,000 applicants (only 8% awarded). Millennium Fellowships are a partnership between the United Nations Academic Impact and the Millennium Campus Network and provide a semester-long leadership development program focused on social impact. Thanks to Brittany Foutz, Brian Polkinghorn (both Conflict Analysis & Dispute Resolution) and others who supported students in their application process.
- Hats-off to **Henson School Dean Mike Scott** who was re-elected to serve on the Board of Directors for the GIS Certification Institute (GISCI) at their annual meeting in August. Dean Scott was also recognized for his leadership in the Association of American Geographers.

- SU was recognized by the Military Times as among the **Best for Vets Colleges** in 2022. Our thanks to all who supported military veterans and their families, especially Shannon Hardester, Assistant Registrar for Veterans & Special Populations.
- Summer outreach programming was a huge success with a total of 18 **Summer Enrichment Academies** (SEAs) offered including: Slime, Comics, Tie Dye, STEM, Theater Tech, Musical Theatre & Voice, All About Health, Outdoor & Environmental Education, Philosophy, Live Action Film, Young Writers Workshop, Entrepreneurship, College & Career Readiness Bootcamp, Sprouting Success for Migrant Students, and Cultivating the Roots of Migrant Students. Instruction was provided by 36 faculty and staff in Henson, Fulton, CHHS, Seidel, Perdue, and the Ward Museum along with certified teachers from Wicomico County Public Schools, Worcester County Public Schools, and Indian River School District in Delaware. Program facilitation and coordination was led by Wynnette Curtis, Program Coordinator for Diversity Initiatives in the Seidel School of Education along with a team of 11 teacher candidates who supported instruction as Teaching Assistants. More than 300 children were served (46% low-income/FARM eligible; 20% migrant youth). My sincere thanks to everyone who contributed to this impressive set of academies.
- And, as noted in the 9/30 email from Lisa Lepore (AVP for Human Resources), Governor Hogan has announced a **4.5% COLA increase for State employees** which is anticipated to take effect in November. More details are forthcoming.

Training, Opportunities, Resources and Reminders

- SU's Office of Diversity and Inclusion and the University of Maryland Eastern Shore invite you to [submit a proposal](#) to the second annual **Justice and Equity Forum** scheduled for Friday, November 4, 2022 from 3:00-6:00 p.m. The Forum will be held on our campus and will feature round table discussions, followed by a networking reception where participants can mingle, exchange contact information and enjoy light hors d'oeuvres. If you are interested in leading a round table discussion on research, teaching techniques, community engagement or campus initiatives focused on issues of power, justice and equity in our work and our world, please follow the link and complete the [proposal form](#) by October 8, 2022.
- The Faculty Senate will be hosting an in-person **Town Hall** on Tuesday, October 18, 3:30-5 p.m. in Conway (TETC) 153 to facilitate discussion on and hear comments, questions, and concerns about the recommendations for including diversity, equity, and inclusion in the tenure and promotion process. See the 9/22/22 email from Jennifer Martin (FS President) for the original report from the work group, responses to the report from Faculty Senate committees, and a clarification report from the work group. This town hall is in addition to the October 7th Virtual Town Hall (see 9/16/22 email from Jennifer Martin for the Zoom link).
- The [General Education Oversight Committee](#) will be holding **General Education Q&A sessions** on 10/14/22 and 10/28/22 from 1:00-2:00pm via [Zoom](#) (Meeting ID: 913 9252 6151, Passcode: GenEdRocks). And speaking of Gen Ed, we are working on plans for general education course and faculty development activities to be held in January (targeting Jan. 6 as a kick-off date). More soon on these professional development activities.
- The Office of Graduate Studies and Research is pleased to announce that implementation of the new on-line **SU Institutional Review Board (IRB) submission and review system** has been completed. While there may be some questions during the submission process, most previous users found the system user friendly and very intuitive. All new IRB protocols should be submitted by accessing the new system via the updated [IRB website](#). Along with the "Submit your IRB Protocol" button, the IRB website contains valuable information regarding meeting dates, required training for researchers, templates for flyers, consent/assent letters, and much more. If there are questions or concerns during the submission process, please contact Donna Knopf (DRKNOPF@salisbury.edu, 548-3549)
- The Registrar's Office has implemented a [Transfer Portal](#) that allows prospective and incoming transfer students to determine if and how their courses would transfer to SU. Students can even upload a copy of their transcript for review. This platform incorporates all existing SU course equivalencies and should facilitate greater ease of transfer and course evaluation.
- In an effort to make key indicators available to all faculty, department chairs, school directors, and others, SU's [ESRGC](#) has developed two dashboards: 1) [Degrees awarded by school/college/program](#)

- [and semesters to degree](#); and 2) [Credit Hours by school/college/program and term](#). A dashboard for key enrollment indicators is in development.
- On 9/20/22, you should have received a request from Lisa Gray (Director, SU Bookstore) to submit **course materials information for the Winter 2023 and Spring 2023 terms** by October 5, 2022. Gathering and displaying this information is federally and state mandated and is intended to serve the students. Posting all course materials information (regardless of whether or not you intend for the bookstore to sell it) prior to course registration allows students to determine the cost of course materials associated with each course for the upcoming semesters. If you are looking for materials that will be cost-free for students, consider using **Open Educational Resources (OERs)**. The SU Libraries subscribe to an easy-to-use search tool called [Faculty Select](#) to help you find instructional material that are free for students, whether these are OERs or books from EBSCO's extensive e-book collection that allow unlimited simultaneous use. Your librarian liaison can also help you find OERs for your classes, or you can learn more about OERs and do your own search through the links at the Libraries' guide to OERs at <https://libraryguides.salisbury.edu/OER>.
 - **Teaching a course after the DRC closes** and need after-hours testing accommodations? Please fill out [this survey](#) so that we can make sure student needs are met.
 - Heading to a conference or not feeling well? Don't cancel class, bring the resources to the students! **Schedule an in-class presentation** through:
 - Center for Student Achievement [here](#)
 - University Writing Center [here](#)
 - SU Libraries [here](#)
 - SU Cares [here](#)
 - Counseling Center [here](#)
 - Career Services: Email [Charlie Endicott](mailto:Charlie.Endicott) to coordinate a visit
 - The deadline for submissions for the spring 2023 [Panorama](#) is Monday, October 17. Please see Christine Smith's email sent on 9/13/22 for more information.
 - Thanks so much to those of you that had your directory pictures taken/updated last month! Completing your directory profile is easy using Faculty Success. Instructions are available as a two part video [here](#) and [here](#), or in the Faculty Success document attached [here](#).
 - The [National Center for Faculty Development and Diversity \(NCFDD\)](#) offers a variety of resources to help academics (of all stages) better align their professional and personal goals. Because SU is a NCFDD Institutional Member, these resources are free to use! One of the most popular programs is the **14-day writing challenge** which uses best practices to help you create a consistent writing practice. The next opportunity to participate will be from October 17-30. During this time, you will be asked to commit to writing every day for at least 30 minutes. You'll log on to the NCFDD's online community, start the timer, complete your writing, post your progress, and encourage others in your assigned writing group. Past participants credit this program and the accountability of the writing groups, with helping them to establish better writing habits, or to refresh stagnant ones. **Registration closes 10/12/22 and can be found [here](#)**. To celebrate the completion of the writing challenge, a full day writing retreat will be offered on October 28th. More info to come from CAFE@salisbury.edu.
 - **College Avenue renovations:** The City of Salisbury's work on West College Avenue has resumed. They will be completing the bike lane improvements and paving this week. There will be periodic and intermittent lane closures during the remainder of the work. There will also be a closure of the entrance to Parking Lot H (Solar Lot) during this period. SU Physical Plant is working with them to do this work afterhours and will advise the campus once a time is set.

Public Health Update

We continue to monitor guidance and best practices for COVID-19 and influenza. See emails from Stay Informed for information about COVID-19 vaccination clinics and other important information (an on-campus vaccination clinic open to members of the public is being planned for October). See the 9/26/22 email from Student Health for information on flu shot clinics (to be held 10/4 and 10/19).

For COVID-19, we continue to strongly encourage vaccination, including boosters, and continue to offer testing and vaccines at Campus Health (now located in Blackwell Hall, enter from the rear entrance facing

the Blackwell Parking Lot). Currently, wearing face masks is encouraged but not required in most settings (masks are required in healthcare and certain other settings including large events where the organizer requires masks). The University has a full supply of surgical masks, KN95 masks, and N95 masks. Students and employees can be fitted for N95 masks and receive a free box. Students and employees who are symptomatic or sick should stay home and contact Campus Health at 410-677-0006 or CampusHealth@salisbury.edu.

As always, thanks for all you do for our students, campus, and our community,
Karen

Upcoming Dates of Interest (bold indicates events added this month). For more detailed information regarding instruction-related dates of interest, please consult the [Registrar's Calendar](#). For information about Faculty Senate meetings, please consult their [webpage](#). The [Faculty Development Calendar](#) includes many opportunities for professional development. If you want to share information about events/activities of interest to faculty across campus, please send them to provost@salisbury.edu at least three days before the first Monday of each month.

Fall 22	Identify workgroups for Middle States Self-Study
10/3-10/7	Students sign-up for advising with faculty (AAC begins earlier)
10/5	Deadline to submit course materials information for the Winter 2023 and Spring 2023 terms to the SU Bookstore
10/7	Faculty Senate Town Hall on DEI in T&P (3:00-4:30 pm, Zoom)
10/8	Sea Gull Century Deadline for submission of proposals for Justice & Equity Forum
10/10-10/21	Advising appointments with faculty
10/14	Winter 23 Open Enrollment Begins (all students) GEOC Open session (see above for time and Zoom link)
10/15	Admissions Open House AY22-23 and Spring 22 Part B Sabbatical Reports due to Provost's Office
10/17	Deadline for submission for Spring Panorama
10/18	Faculty Senate Town Hall on DEI in T&P (3:30-5:00 pm, 153 Conway Hall)
10/18-11/4	Pre-Registration (times vary depending on student status)
10/19	Grades of I convert to F (semester mid-point)
10/23	Midterm grades due (call will go out on 10/10)
10/28	GEOC Open session (see above for time and Zoom link)
10/28-10/30	Homecoming and Family Weekend
11/1	Departmental/CHHS School Committees submit Tenure or T&P recommendations to the Chair/CHHS School Director
11/4	Last day to drop with a grade of W (Regular Session) Justice and Equity Forum (3:00-6:00 pm, GAC Assembly Hall)
11/11	Faculty Senate Faculty Friday
11/12	Admissions Open House
11/14-12/2	Open enrollment for matriculated students
11/15	Department Chairs/CHHS School Directors submit T&P recommendations to dean Applications due for Spring and Summer 2023 graduation
11/18	Deadline for USM Regents Faculty Award Nominations
12/1	Deans submit T&P recommendations to Provost
12/13	Reading Day
12/15	Provost submits tenure recommendations to President
12/21	Fall 2022 Commencement Ceremonies
12/22	Fall 2022 Regular Session grades due by noon
1/6-1/29/23	Open enrollment for all students
1/15/23	President send writing notification of tenure decisions
1/27/23	New Faculty Spring Event
2/17/23	Annual SU Teaching & Learning Conference
2/18/23	Admissions Open House
3/4/23	Scholars Day
S23 and F23	Work on Middle States Self-Study
3/11/23	Admitted Students Day #1

4/1/23	Admitted Students Day #2
4/22/23	Admissions Open House
5/24 – 5/25	May 2023 Commencement
Fall 2024	New Gen Ed begins
FY25	SU Centennial 2020-2025 Strategic Plan ends Middle States visit (likely in the spring)

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Please note, I send emails when I can. Please do not feel obligated to respond outside of your normal working hours.